



**NOTTINGHAMSHIRE AND CITY OF NOTTINGHAM
FIRE AND RESCUE AUTHORITY**

FINANCE AND RESOURCES COMMITTEE

MINUTES

of the meeting of the held on **13 APRIL 2006** at Fire and Rescue Service
Headquarters, Bestwood Lodge from 10.05 am to 11.10 am.

Membership

- Councillor J Cottee
- ^ Councillor Y Davidson
- Councillor P Griggs
- ^ Councillor J O'Riordan
- Councillor T Pettengell

Members absent are marked ^

1 APPOINTMENT OF CHAIR

RESOLVED that Councillor Griggs be appointed Chair of the Finance and Resources Committee for the remainder of the municipal year 2005/06.

2 APOLOGY FOR ABSENCE

An apology for absence was received from Councillor Davidson.

3 INTRODUCTION

The Chair welcomed members to the meeting which heralded the start of the new governance arrangements.

4 DECLARATIONS OF INTERESTS

No declarations of interests were made.

5 TERMS OF REFERENCE

RESOLVED

- (1) that the terms of reference, as agreed at the meeting of the full Fire and Rescue Authority held on 21 October 2005, be noted and endorsed;**
- (2) that the terms of reference be submitted to the Policy and Strategy Committee:-**
 - (a) to consider the Finance and Resources Committee acquiring the remit for risk management;**
 - (b) to consider developing an appropriate system framework to support Cardiff Checks.**

6 KEY OBJECTIVES

Consideration was given to the report of the Chief Fire Officer, copies of which had been circulated. A business activity plan was placed around the table at the meeting outlining proposed training opportunities for members.

RESOLVED

- (1) that a Finance and Resources Committee Business Plan be produced by the Chief Fire Officer, detailing objectives based on the delivery areas identified in the report;**
- (2) that the Finance and Resources Key Objectives report be submitted to the Policy and Strategy Committee together with the Finance and Resources Committee Business Plan.**

7 FINANCIAL PRINCIPLES AND DELEGATION PROFILES

Consideration was given to a joint report of the Chief Fire Officer and Treasurer, copies of which had been circulated.

RESOLVED that the financial principles and delegation profiles devised for good financial management and governance, as set out in the report, be approved and submitted to the full Fire and Rescue Authority for ratification.

8 MEDIUM TERM FINANCIAL STRATEGY

Consideration was given to a report of the Chief Fire Officer, copies of which had been circulated.

RESOLVED

- (1) that the Medium Term Financial Strategy set out in the report be approved and submitted to a future meeting of the full Fire and Rescue Authority for formal adoption;**
- (2) that the Chief Fire Officer submit to this Committee regular update reports on medium term financial risks;**

- (3) that the Chief Fire Officer submit a report detailing the procurement framework to a future meeting of this Committee.

9 **DATES OF FUTURE MEETINGS**

RESOLVED that the following provisional dates for future meetings to be held at 11.00 am on the under-mentioned dates be noted:-

Thursday 6 July 2006
Friday 12 October 2006
Friday 12 January 2007
Friday 13 April 2007